

APPLICATION FOR ARCHITECTURAL CHANGE INSTRUCTIONS

The goal of the Architectural Control Committee (ACC) is to preserve and protect the property values of every homeowner. The ACC would like to thank you for complying with the Declaration of Covenants, Conditions, and Restrictions of your Association by filing the attached application. Should you have any questions about the application, please contact your Association Manager.

These instructions have been included to assist you in completing the attached application. It is very important that the Architectural Control Committee has all the required information with regard to your project when they meet. Incomplete applications may result in disapproval and a request for you to re-file your application with the needed information. This could delay the approval of your project until another meeting.

Please be as descriptive as possible when describing your improvement. The location of your project on your lot with references to all pertinent property lines will be very helpful. Construction materials should always be consistent with the existing structure on your property. However, please reference the type, color, size, etc. when describing the materials.

When erecting a fence, please refer to the guidelines (where applicable) from the ACC concerning fences before you file your application. A copy can be obtained from the management firm. It is very important to reference the property lines with regard to fences.

Drawings are a requirement for all projects. Photographs, hand written drawings, pages from catalogs, etc. are always welcome to assist the ACC to understand your project.

Once you have completed the application and attached your drawing, please forward it to PMC Management, LLC. You may download the forms from our website at www.PMCManagementLLC.com/documents.htm and then fax or mail them to our office. After receiving your application, the ACC will review your application within thirty (30) days. Once the committee has reviewed your project, you will be sent an approval or disapproval in writing within a few days.

PMC Management, LLC
516 Whitfield Drive #6
Hernando, MS 38632
Fax-662.449.1168
Phone – 66.449.0585